# Proposal Transmittal Sheet

**Full Category I Proposals: New Programs**

- **Final Approval**—for new degrees, extension to OSU’s branch campus, and substantive changes:
  - Higher Education Coordinating Commission (HECC)
- **Final Approval**—for new certificate programs: OSU Provost

**Check one:**

- [ ] New Degree Program
- [ ] New Certificate Program
- [ ] Extend Program to OSU Branch Campus
- [ ] Substantive Change

**Abbreviated Category I Proposals: Other Proposals**

- **Final Approval**—for new academic units, renames, reorganizations, and suspensions: OSU Provost
- **Final Approval**—for terminations: OSU Board of Trustees

**Check one:**

- [ ] Establish: new college, school, department or program
- [ ] Rename: change the name of an existing academic program or academic unit
- [ ] Reorganization: move the responsibility of an academic program from one academic unit to another; reorganize existing academic unit(s), including mergers and splits
- [x] Suspension (or Reactivation): suspend an academic program (maximum period: three years)
- [ ] Termination: terminate an academic program or academic unit

**Title of Proposal:**

Suspend Latin American Affairs Certificate

**School/Department/Program:**

World Languages & Cultures, School of Language, Culture, & Society

**Proposed Effective Term:**

- Spring 2019
- College: Liberal Arts

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**I certify that the above proposal has been reviewed by the appropriate Program, Department, School, and College administrators and committees. I approve this proposal.**

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**Sign (Department/School Chair/Head; Director)  Date**

Susan Bernardin
Print (Chair/Head; Director)

Larry Rodgers
Print (College Dean)

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Source: Office of Academic Programs, Assessment and Accreditation (2-10-15; rev 1-8-16)